

April 2021

## ‘Risk Assessment’ and ‘Safe System of Work’ Selection List

### Introduction

These documents are for guidance only. **With each purchase, you will receive:**

- The cover document,
- Your selected documents.

The following **NON SITE SPECIFIC documents** do not replace the suitable and sufficient training and supervision necessary for the task and workplace. Manual operations and the use of work equipment if not carried out properly can cause personal injury to operatives and others and damage to property. Ensure you read all relevant operational instructions and, the adoption of the safe working practices and use of equipment specified by the manufacturers. **Each individual and organisation should take ownership of monitoring and managing Health and Safety.**

**Pricing – Note:** these documents do not currently attract VAT although this could change in the future and would be in addition to the prices shown.

Membership	Single documents	Multiples and discount	
	01-10	11 – 50 (10%)	51- 193 (20%)
Member price	£6.00 each	£59.40 - £270.00	£224.80 - £926.40
Non Member price	£9.00 each	£89.10 - £405.00	£367.20 - £1389.60

**\*\*\*\*Many documents do compliment each other so please do take time to decide which documents you wish to purchase\*\*\*\***

## Risk Assessment Selection List

RA Number	Tick your options	Generic Activities	Related SSWs (purchased separately – see pages 9-11)		
000		Site Specific Local Risk Assessment			
001		Working Alone	001		
002		Working in Public Areas and Premises			
003		Fire Safety Hazards and Precautions			
004		Working at Height	002	003	
005		Working on or Near Water	005		
006		Using, Storing and Transporting Fuel	006		
007		Material Storage Operations			
008		Using Ladders	002	003	
009		Using Trestles and Boards	002	003	
010		Locking and Unlocking Gates			
011		Health and Hygiene			
012		Protection from Violence and Aggression			
013		Protection from Sharps	007		
014		Protection from Vibration Exposure	008		
015		Protection from Noise Exposure	009		
016		Protection of Young Persons at Work	004	008	009
017		Protection from Sun Radiation			
018		Office Work Operations	010	011	
019		Using Visual Display Screens	010		
020		Using Photocopiers	011		
021		Using Paper Shredders			

RA Number	Tick your options	Turf Machinery	Related SSWs (purchased separately – see pages 9-11)		
022		Using Strimmers and Brushcutters	005	012	
023		Strimming on Slopes	012		
024		Using Pedestrian Cylinder Mowers	024		
025		Using Pedestrian Rotary Mowers	019		
026		Using Ride on Cylinder Mowers	013		
027		Using Ride on Rotary Mowers	014		
028		Using Tractor Trailed Cylinder Mowers	015	016	
029		Using Tractor Mounted Sidearm Flails	016	017	
030		Using Tractor Drawn Flails	016		
031		Using Ride on Mowing Equipment on Slopes			
032		Using Pedestrian Operated Blowers	023		
033		Using Pedestrian Operated Turf Edgers	021		
034		Using Pedestrian Operated Rotavators			
035		Using Pedestrian Operated Spikers and Scarifiers	020		
036		Using Wire Brush Weeders			
037		Using Pedestrian Hydraulic Soil Aerators			
038		Using Pedestrian Operated Rollers	018		
039		Using Tractor Mounted Equipment	015	016	017
040		Using Vehicle Mounted Leaf Blowers and Suckers	023		
041		Using Ride on Mechanical Rollers	018		
042		Using Contravators			
043		Using Pedestrian Hedge Trimmers	022		
044		Using Pedestrian Pole Hedge Trimmers	022		

RA Number	Tick your options	Sports Management Operations	Related SSWs (purchased separately – see pages 9-11)		
045		Erecting and Dismantling Sports Posts and Crossbars	002	032	
046		Cricket Maintenance	030	033	
047		Winter Pitch Maintenance	013	015	034
048		Erecting and Dismantling Cricket Nets	002		
049		Sports Line Markings	035		
050		Golf Course Maintenance	014	030	
051		Erecting and Dismantling Sports Equipment			
052		Removing Artificial Grass Matting			
053		Hammer Cage Erection	002		
054		Athletics Sports Line Marking			

RA Number	Tick your options	Horticultural Hand Tasks	Related SSWs (purchased separately – see pages 9-11)		
055		Rose Pruning	038		
056		Laurel Pruning	002		
057		Shrub Pruning	039		
058		Removal of Ragwort			
059		Tree Planting Operations	043		
060		Hanging Baskets	002		
061		General Application of Pesticides	037		
062		General Application of Fertilisers			
063		Using Hand Scythes			
064		Using Non-Powered Hand Tools			
065		Annual Bedding Operations	036		
066		Shrub Planting Operations			
067		Fencing Operations			

RA Number	Tick your options	Horticultural Hand Tasks (Continued)	Related SSWs (purchased separately – see pages 9-11)		
068		Turfing Operations			
069		Seed Sowing			
070		Allotment Maintenance			

RA Number	Tick your options	Arboricultural Operations	Related SSWs (purchased separately – see pages 9-11)		
071		Using Chainsaws	042	044	
072		Using Pole Mounted Chainsaws	042		
073		Tree Climbing Operations	002	042	044
074		Using Stump Grinders	041		
075		Using Chippers and Shredders	040		

RA Number	Tick your options	Machinery Maintenance	Related SSWs (purchased separately – see pages 9-11)		
076		Repair and Servicing of Brakes			
077		Repair and Servicing of Equipment	008	045	
078		Removing and Fitting Tyres			
079		Using Disc Cutters	008		
080		Using Cylinder Grinders	008		
081		Using Welding and Cutting Equipment			
082		Using Compressed Air Equipment			
083		Charging Batteries			
084		Using Bench Grinders	008		
085		Removal and Replacement of Road Springs etc			
086		Using Mechanical Lifting Benches			
087		Highway Planter Maintenance			

RA Number	Tick your options	Vehicles	Related SSWs (purchased separately – see pages 9-11)		
088		Driving the Organisations Vehicles	046		
089		Using Tipper Vehicles			
090		Towing the Organisations Vehicles	047		
091		Using 180° / 360° Excavators	049		
092		Driving a Dumper	048		
093		Using a Vehicle Mounted HIAB Crane			
094		Using Front-End Loaders			
095		Operating Waste Hoist and Compactor Vehicles			
096		Driving Hazard Light Vehicles			
097		Driving ATVs including Pesticide Application	037		
098		Driving Mini Road Sweepers			
099		Slinging Loads and Banksman Operations			
100		Tractor Mounted Boom Sprayer	016	037	

RA Number	Tick your options	Waste and Cleansing Operations	Related SSWs (purchased separately – see pages 9-11)		
101		Using Pedestrian Operated Sweepers	056		
102		Path Sweeping and Refuse Collection	055		
103		Removal of Animal and Human Waste	054		
104		Animal Excrement Collection	053		
105		Using Skips			
106		Using Card Compactor and Bailer			
107		Snow Clearing and Gritting	052		
108		Cleansing on Verges and Roundabouts			
109		Window Cleaning			

RA Number	Tick your options	Waste and Cleansing Operations (Continued)	Related SSWs (purchased separately – see pages 9-11)		
110		Using Portable Pressure Washers	050		
111		Using High Pressure Jet Washers	050		
112		Burning Green Waste			

RA Number	Tick your options	Miscellaneous Operations	Related SSWs (purchased separately – see pages 9-11)		
113		Working on the Highway			
114		Working on Verges and Roundabouts			
115		Using Compaction (Wacker) Plates	057		
116		Working on Fragile Roofs	002		
117		Using Access Scaffolding	002		
118		Working on Mobile Access Scaffolding	002		
119		Using Mobile Elevated Work Platforms (MEWPs)	002		
120		Mechanical Lifting Operations			
121		Loading and Removal of Vehicle Mounted Gritting			
122		Working in and on Glasshouses			
123		Painting Operations			
124		Using Electrical Road Breakers			
125		Using Portable Electrical Equipment			
126		Using Portable Electrical Generators			
127		Using Electrical Pillar Drills			
128		Play Ground Inspection and Repairs	051		
129		Hard Porous Surface Maintenance	031		

RA Number	Tick your options	Miscellaneous Operations (Continued)	Related SSWs (purchased separately – see pages 9-11)		
130		Grave Digging Operations	059	002	
131		Memorial Inspection and Repair			
132		Working in Air-side Areas (Airfields)			
133		Working Next to Aerials			
134		Using LPG			
135		Working in BFI Areas			
136		Using Hand and Electrical Winches			
137		Using Mechanical Cement Mixers			
138		Using Pedestrian Operated Vibro Rollers			
139		Airport Airfield Bottom Out			

<b>TOTAL NUMBER OF RISK ASSESSMENTS TO PURCHASE:</b>	
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## Safe System of Work Selection List

SSW Number	Tick your options	Safe Systems of Work	Related RAs (purchased separately – see pages 2-8)		
001		Working Alone	001		
002		Using Ladders	004	008	009
			045	048	053
			060	073	116
			117	118	119
			130		
003		Using Trestles and Boards	004	008	009
			056		
004		Protection of Young Persons at Work	016		
005		Working on or Near Water	005	022	
006		Using, Storing and Transporting Fuel	006		
007		Protection from Sharps	013		
008		Protection from Vibration Exposure	014	016	077
			079	080	084
009		Protection from Noise Exposure	015	016	
010		Using Visual Display Screens	018	019	
011		Using Photocopiers	018	020	
012		Using Strimmers and Brush Cutters	022	023	
013		Using Ride on Cylinder Mowers	026	047	
014		Using Ride on Rotary Mowers	027	050	
015		Using Tractor Trailed Cylinder Mowers	028	039	047

SSW Number	Tick your options	Safe Systems of Work	Related RAs (purchased separately – see pages 2-8)		
016		Using Tractor Mounted Equipment	028	029	030
			039	100	
017		Using Tractor Mounted Sidearm Flails	029	039	
018		Using Pedestrian Operated Rollers	038	041	
019		Using Pedestrian Rotary Mowers	025		
020		Using Pedestrian Operated Spikers and Scarifiers	035		
021		Using Pedestrian Operated Turf Edgers	033		
022		Using Hedge Trimmers	043	044	
023		Using Vehicle Mounted Leaf Blowers and Suckers	032	040	
024		Using Pedestrian Cylinder Mowers	024		
030		Golf Maintenance	046	050	
031		Hard Porous Surface Maintenance	129		
032		Erecting and Dismantling Sports Posts and Crossbars	045		
033		Cricket Maintenance	046		
034		Winter Pitch Maintenance	047		
035		Sports Line Markings	049		
036		Annual Bedding Operations	065		
037		General Application of Pesticides	061	097	100
038		Rose Pruning	055		
039		Shrub Pruning	057		
040		Using Chippers and Shredders	075		
041		Using Stump Grinders	074		
042		Using Chainsaws	071	072	073
043		Tree Planting Operation	059		
044		Tree Climbing Operations	071	073	SSW 002

SSW Number	Tick your options	Safe Systems of Work	Related RAs (purchased separately – see pages 2-8)		
045		Repair and Servicing of GM Work Equipment	077		
046		Driving the Organisations Vehicles	088		
047		Towing the Organisations Vehicles	090		
048		Driving a Dumper	092		
049		Using Loaders	091		
050		Using High Pressure Jet Washers	110	111	
051		Inspection and Cleaning of Children's Play Areas	128		
052		Snow Clearing and Gritting	107		
053		Animal Excrement Collection	104		
054		Removal of Hazardous Waste	103		
055		Highway Cleansing Refuse Collection	102		
056		Using Pedestrian Operated Sweepers	101		
057		Using Compaction (Wacker) Plates	115		
058		Fire Work Display			
059		Grave Digging Operations	130		

**TOTAL NUMBER OF SAFE SYSTEMS OF WORK TO PURCHASE:**

**TOTAL NUMBER OF RISK ASSESSMENTS TO PURCHASE:**

**TOTAL NUMBER OF SAFE SYSTEMS OF WORK TO PURCHASE:**

**TOTAL NUMBER OF DOCUMENTS TO PURCHASE:**

**Please complete the following details for invoicing purposes:**

Contact Name:

Company Name:

Invoice Address:

Membership Number:

Email Address:

Contact Number:

PO Number:

(if applicable)